

**MENA INTERMOUNTAIN MUNICIPAL AIRPORT**  
**Monthly Commission Meeting**

Minutes  
February, 9<sup>th</sup>, 2015

1. Call to Order:  
The meeting was called to order by Chairman Rodger Crider at 3pm.
2. Attendees:  
The following persons were present: Rodger Crider, Duane Corcoran, Nancy Wright, Phillip Hensley, Danny Thrailkill, Will Robbins, Rick Wright, Larry Davis, and Dean Boyd.
3. Approval of Minutes and Financials:  
The minutes and financials were emailed to the commission members before the meeting. The minutes were approved by a motion made by Phillip Hensley and a second by Duane Corcoran. The financials were approved by a motion made by Nancy Wright and a second by Phillip Hensley.
4. Airport Managers Report:
  - A. Will Robbins reported that the city hanger located on Lot 9 has almost completed all repairs. The hanger heater was replaced, two windows replaced, door replaced, locks replaced, door seals replaced metal screws replaced as needed. The hanger still needs a final visit for a few electrical issues and dirt work on drainage to keep the water out when it rains.
  - B. Trish Brace with the FAA visited on the 3<sup>rd</sup>. She is a planning specialist and wanted to see the airport first hand. Will Robbins took her to several businesses on the field explaining the need for infrastructure repairs and letting some of the operators talk to her regarding their needs. She was impressed and said she would report to the FAA in Fort Worth.
  - C. Greg Shipley and Will Robbins will go to the monthly State Aeronautics meeting in Little Rock on Wednesday to ask for a grant to replace the edge lights on 17/35.
  - D. Will Robbins mentioned to the commission that the AWOS quit several times in the past few months. He believes the problems have been located and the notam was removed.
5. Old Business:
  - A. Will Robbins gave a report from Greg Shipley regarding the 17/35 edge lighting project. Will and Greg Shipley will go to Little Rock on Wednesday to ask for a grant for the runway edge lights. All paperwork has been forwarded for their review. A motion was made by Duane Corcoran and a second by Nancy Wright to accept the low bid from Broadway Electric contingent upon the receipt of the grant from the Arkansas Department of Aeronautics.
  - B. With regard to the Master Plan update, the forecast chapter was submitted to the FAA for approval last month. We are waiting their comments at this time and expect this process to take about 60 days. Currently, the Facility Requirements section of the plan is being drafted. Also there will be a meeting in Fort Worth with the FAA in either March or April that will include representatives from the airport. The master plan preparation remains on schedule.

6. New Business:

An operator on the airport requested to know of the possibilities of placing a Self Service 100LL fuel station in the off airport area for servicing the airport. It was discussed and a comment made that if this was done that it should be on airport because of the possible dangers from additional aircraft crossing State Road 980. The commission agreed that any self service aviation fueling service should be placed on the airport and whoever was interested should contact Will Robbins to determine what leases would be available.

7. Public Comments and Concerns:

None

8. A motion was made by Phillip Hensley and a second by Nancy Wright to adjourn.

Minutes Submitted by:

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Rodger Crider, Chairman

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Duane Corcoran, Secretary